LaGuardia General Education Assessment Quick Reference Guide

The College's agreed-upon General Education Core Competencies and Communication Abilities apply to all students and are integrated into the curriculum of every major. We evaluate them through our annual Benchmark Readings.

- Core Competencies: Inquiry & Problem Solving; Integrative Learning; Global Learning.
- Core Abilities: Written, Oral, and Digital Communication.

Each of these Core Competencies and Communication Abilities has an associated rubric that defines its meaning, outlines its dimensions and elements, and conveys a range of learning that reflects differing levels of engagement and development in student work, on a 1-4 scale. View the rubrics for Core Learning Competencies and Communication Abilities.

Process:

1. **Assessment Depositing**: In Fall, students in designated courses submit their assignments connected to the College's Core Learning Competencies and Communication Abilities through the Digication ePortfolio system.
   - Faculty:
     1) Familiarize yourself with the relevant Competency and Communication Ability rubrics the assignment incorporates, and your program's curriculum map, deposit map, and Program Learning Outcomes (PLO) map, which can be provided by your program director.
     2) Attend assignment design workshops. Contact your department's Assessment Leadership Team (ALT) representative for the workshop schedules, compensation details, and sign-up form.
     3) View assignment samples in the Assignment Library located on Academic Works.
     4) Implement in your teaching courses and have students deposit assignments.
     5) View Assessment Depositing Resource for Faculty
   - Students:
     Attend an in-class depositing workshop or visit Assessment Depositing Resources to view 1) online tutorials on depositing and 2) ePortfolio office hours for in-person assistance in MB-57, B216, or B-123.

2. **Benchmark Readings**

   2-1. Annual College-wide Reading/Scoring: Each year, faculty and college administrators together read and score samples of student work. Starting with norming sessions, teams convene by Competency or Ability to discuss rubrics and review range-finder examples of student work that correspond to rubric-based scores. Once "normed," readers score student work on their own through the Digication ePortfolio system, where readers are assigned a name and password to access and complete the scoring.

   2-2. Assessment Reflection: Benchmark Reading Scorers participate in a reflection session to review the results, reflect on the process/scoring/artifacts, and discuss what's learned.

Edited by Kyoung Kang and Kevin Mark on 11/5/2026